



# 2025 FESTIVAL VENDOR APPLICATION

## USEFUL TO KNOW

- **SUBMIT YOUR APPLICATION WITHOUT PAYMENT** If your application is approved, you will be notified and can make payment using our website's online payment system. If you need to pay by check please note below.
- **EMAIL COMPLETEAPPLICATIONTO:** Events@NewburyportChamber.org
- **APPLICANTS WILL BE NOTIFIED OF THEIR ACCEPTANCE BY OR BEFORE MAY 10TH.** Vendors not accepted will be notified via email. We will try our best to review applications as soon as possible.

## VENDOR RATES

CHAMBER MEMBER	NON-CHAMBER MEMBER <input type="checkbox"/> Interested in Joining
<input type="checkbox"/> Spring Fest - \$192.50 10x10 (30% DISCOUNT)	<input type="checkbox"/> Spring Fest 10 x10 - \$275
<input type="checkbox"/> Spring Fest 10x20 - \$385 (30% DISCOUNT)	<input type="checkbox"/> Spring Fest 10x20 - \$550
<input type="checkbox"/> Spring Fest & Fall Fest 10x10 - \$315 (30% DISCOUNT)	<input type="checkbox"/> Spring Fest & Fall Fest 10x10 - \$450

## APPLICATION

VENDOR DETAILS  FIRST TIME VENDOR check if applicable

Name		Business Name	
Phone	Email	Website or social channel (required)	
Address			
Attention or care of		Email address	
City	State	Zip/postal code	<input type="checkbox"/> Pay by Check <input type="checkbox"/> Pay by card (Do NOT send payment until your application is approved)

## PRODUCT DESCRIPTION

Signature

X

[CLICK HERE](#) to email your signed and downloaded form.

For office use only

#### RULES & REGULATIONS:

Vendor acknowledges receipt of the Greater Newburyport Chamber of Commerce & Industry (GNCCI) Information, Rules and Regulations. Vendor agrees to read and abide by the Rules and Regulations and any subsequent amendments to the Rules & Regulations posted via email. Failure to comply with the Rules and Regulations is a material breach of this Agreement and will result in the immediate revocation of any space in favor of another seller.

#### COMPLIANCE WITH LAWS & HOLD HARMLESS:

Vendor agrees to comply with all Federal, State, and Local laws, rules, regulations, and ordinances. Vendor agrees to conduct activities at the SpringFest/FallFest so as not to endanger any person or damage any property. The Vendor also agrees to forever indemnify, save, defend and hold the Greater Newburyport Chamber of Commerce, the City of Newburyport and its departments— such as City of Newburyport Fire and Police Department, Health Dept. etc. In addition all affiliated agents, officials, representatives, beneficiaries, employees, interns, and volunteers harmless from and against any and all claims, damages, injuries, liabilities, losses, suits, costs and expenses (including attorney fees) for anything and everything whatsoever arising from or out of and/or any other event promoted by the Greater Newburyport Chamber of Commerce.

#### SELLER CANCELLATIONS & NO SHOWS:

Vendor cancellations must contact [events@newburyportchamber.org](mailto:events@newburyportchamber.org) by **MAY 15th 2024**. These cancellations will receive a CREDIT for an additional GNCCI show of the seller's choice. **Cash/Credit Card refunds will not be given for any reason.** Cancellations after said date will not receive a credit or a refund. No shows will forfeit their opportunity to sell at future shows. **Rain or Shine Event. No Rain Checks.** CANCELLATION DUE TO EXTREME WEATHER BY THE NEWBURYPORT CHAMBER WILL BE OFFERED A CREDIT FOR A FUTURE EVENT. Early breakdown is strictly prohibited and will result in being banned from future shows.

#### PROTECTION OF PROPERTY & SHOW POLICY:

GNCCI and its associates assumes no responsibility or liability whatsoever to ensure the Vendors property from damage, theft, fire, malicious mischief, accident, wind, rain or other. Nathan Allard, Greater Newburyport Chamber of Commerce and Industry (GNCCI), City of Newburyport, employees, contractors, venue landlords/employees, volunteers, officials, etc are neither responsible nor liable for any damage, theft, fire, malicious mischief, accident, wind, rain, or other that may occur to or related to the Seller. **IMPORTANT NOTE: IF SpringFest/FallFest IS CANCELLED FOR ANY REASON (For example: Weather Related, Health/Safety Reasons, Pandemics, Natural Disasters, Town/State Restrictions, Personal Emergencies or any other) THERE ARE NO REFUNDS and CREDITS ONLY will be issued. CREDITS MUST BE USED WITHIN 1 YEAR.** By signing this contract, you are agreeing to all of the above and understand our policies.

#### SALES TAX:

Reporting of a vendor's sales and obtaining TAX ID numbers is the sole responsibility of each vendor. VBNE and GNCCI does not give advice on tax related questions.

#### VENDOR CHECK-IN, SET-UP & BREAKDOWN:

For both Spring and Fall Festivals Vendor Check-In Hours are Saturday from 7am to 10am. All vendors must participate in both Saturday and Sunday. Please note: We do not provide dollies, carts or wagons - vendors are allowed to bring their own. Vendors are not able to drive up to their booth. Vendors will park in the adjacent parking lot and carry their items on the Newburyport green space. Vendor Breakdown is Sunday from 4pm to 9pm ONLY. All vendors must be packed up and leaving the venue space by 9pm.

#### IMPORTANT TENT/BOOTH SETUP INFO

All vendors must properly WEIGHT their own tent(s). GNCCI is not responsible for weighing down tents. **\*VENDORS CANNOT STAKE THEIR TENTS AT THIS EVENT. ALL TENTS MUST BE WEIGHTED—** due to irrigation systems on the waterfront green. GNCCI is not responsible of any damages OR injuries that may occur from tents (regardless if weighted/staked). Vendors are responsible for any damages and injuries caused by their tents. Vendor space boundaries must be obeyed by. We allocate approx. 2 ft of extra space in front of each vendors booth. We follow all fire/emergency/health codes. If these rules change, you will be notified.

#### CARRY IN - CARRY OUT

We have a strict Carry In-Carry Out Policy. All vendors MUST remove their own trash and unwanted items from the venue during breakdown. Items must be hauled away by the vendor. \$100 FINE for vendors not removing their trash/items. This fine fee must be paid within 10 days after the show.

#### CONTRACT:

Vendor exercises any rights under this agreement at the Vendor's own risk and voluntarily assumes all risks attendant to such use, including without, limitation, the risk of property damage and personal injury or death to the Vendor, to any of the Vendors officials, agents, representatives, employees, or volunteers.

NOTE: By signing page 1 of this application, Vendor agrees to all rules & terms of this contract indicated on pages 1-2.